



Dear Exhibitor,

The Renasant Convention Center is happy to extend electrical and internet services for your booth. All these services can be ordered through our website, on our [Online Services Form](#). We do not accept orders over the phone or via email.

To place an order, you can simply click [HERE](#), or you can visit our website at www.renasantconventioncenter.com > Exhibit at an Event > Order Services Online. Click "Exhibitor Store" and select the appropriate event. Select the item and quantity of services you wish to receive. If you have not ordered through the online portal previously, you will be prompted to create a new account before checking out.

To receive advanced rates, your order must be placed a minimum of ten (10) calendar days prior to the first exhibitor move-in day. All payments, made through the online services form or on-site, must be made at the time of your order via credit card. We accept Visa, Mastercard, Discover, and American Express.

If you have any questions or need assistance placing your order, please do not hesitate to contact the event manager, Jennifer Cherep. Her contact information is listed below. We look forward to servicing you!

Jennifer Cherep
Event Manager
Renasant Convention Center
255 N Main Street
Memphis, TN 38103

Direct: (901) 779-8596
Email: jcherep@memphisrcc.com



Rates are subject to change.

LABOR *	RATE
Balloon Removal	\$ 500 / Each
Tape Residue Removal/Damage	\$ 500 – 2500 / Event
Glitter/Confetti Removal	\$ 500 – 2500 / Event
Clean Up Labor	\$ 25 / Hour
Electrician – 4 hour minimal	\$ 65 / Hour \$ 90 / Hour Sat, Sun & after 5pm
EMT (Mandatory with Attendance > 1000)	\$ 56 / Hour
Forklift / Scissor Lift Operator	\$ 50 / Hour
Room Resets – Scheduled	\$ 35/Person/Hour \$70 Minimal
Room Resets – Unscheduled	\$ 40/ Person/ Hour \$80 Minimal
Security – 4 Hour Minimal	
Armed – Law Enforcement	\$62/Hour
Event Security	\$ 25 / Hour
Event Security Supervisors	\$ 30 / Hour
Fire Watch Personnel	\$ 25 / Hour
Fire Watch – MFD	\$ 56 / Hour
Ticket Taker/Usher	\$ 20 / Hour
Ticket Taker/Usher – Supervisor	\$ 30 / Hour
Coat Check	\$ 25 / Hour
OTHER	RATE
Room Rekey - Core	\$ 75 / room – Show Office Complimentary
Room Rekey – Digital	\$ 25 / Room – Show Office Complimentary
Keys Cards > 3	\$ 25 / Card
Hard Key > 3	\$ 25 / Key
Lost Key Card	\$ 20 / Card
Lost Hard Key	\$ 500 / Key
Trash Pulls	\$ 500 / Pull
Copies	\$.50 /Copy

* All labor is subject to overtime/holiday pay

EQUIPMENT	RATE
Jersey Barricades	\$240/10' Section
Bicycle Barricades	\$ 30 / Section
Cable Bridges	\$ 30 / 3'
Chairs > 1000	\$ 1.50 / Chair
Dance Floor	\$ 18 / 4'x4' section
Forklift – Day	\$ 350 / Day
Forklift – Hour	\$ 55 / Hour
Scissor Lift	\$ 275 / Day
Rope & Stanchion	\$ 10 / Section
Tensile Barrier	\$ 10 / Section
Stage Section	\$ 35 / 4' x 8' Section
Table – Dressed Exhibitor	\$ 35 / Table
Table – 8' or 6'	\$ 10 / Table
Table – 72" Round	\$ 10 / Table
Table – Cocktail (Exhibitor)	\$ 10 / Table
Table – Duo Revel	\$ 15 / Table
Tablecloth	\$ 15 / cloth

ELECTRICAL	ADVANCE	FLOOR
20 amp/120v (500 – 2000) watts	\$ 130	\$185
208v Single Phase 30 amp	\$ 260	\$ 360
208v Single Phase 60 amp	\$ 500	\$ 700
208v Single Phase 100 amp	\$700	\$ 900
208v Three Phase 60 amp	\$ 600	\$ 800
208v Three Phase 100 amp	\$ 750	\$ 950
208v Three Phase 200 amp	\$1300	\$1400
Power Strip	\$ 25	\$ 25

The Renasant Convention Center

Technology Services

Wi-Fi Service

The Renasant Convention Center offers High Speed Wi Fi access as well as Standard Wi-Fi Access though out our venue. If the organizer would like to pre-pay for custom Wi-Fi for their attendees or staff, the following discounts are available:

# OF USERS	High Speed WI FI Access 50+ MB	Standard WI FI Access 25 MB
1-99 Users	\$25 per user per day	\$15 per user per day
100-299 Users	\$20 per user per day	\$13 per user per day
300-499 Users	\$15 per user per day	\$10 per user per day
500 + Users	\$10 per user per day	\$5 per user per day

Installation Fee \$200 – Fee waived if purchased in advance

Dedicated Hard Line Internet (Ethernet Connection)

The Renasant Convention Center Offer High Speed Internet Access (HSIA) on all meeting and event floors. The following options are available and can be accommodated with advance notice.

50 Mbps (HSIA)	\$400 per day
100 Mbps (HSIA)	\$550 per day
1 GB (HSIA)	\$750 per day
10 GB (HSIA)	\$1,000 per day
Installation Fee	\$200 per circuit – waived if purchased in advance
Public IP Address	\$100 per day – must be requested in advance

Telephone Services

Standard business telephone lines are available on all meeting and event floors. We supply the VOIP end user equipment and ethernet data cable

Standard VOIP Phone	\$200 per day
VOIP Conference Phone	\$250 per day

Technical Support

Technical Support is available Monday – Friday from 8am – 4pm., excluding holidays. Before and after-hours support rates are as follows:

Weekdays	\$150/hour
Weekends & Holidays:	\$200/hour

*All Prices are subject to change without notice.