

DECORATOR ORDER FORM

Show Information

Show Name: Tennessee Bridal & Wedding Expo Show Code: BRE S26
Venue: Renasant Convention Center Show Dates: June 14, 2026

Exhibitor Information

Company Name: _____ Phone Number: _____
Contact Name: _____ Email Address: _____
Booth Number: _____

Order

All forms must be submitted no later than **Wednesday, June 10, 2026** before the show starts to ensure your order is processed.

Onsite orders are subject to availability and cannot be guaranteed—placing your order before the submission date is strongly recommended.

Service	Rate	Quantity	Total (Includes Tax)
Bridal Booth Package	\$49.74		

Includes:

- (1) 6' Skirted Table
- (2) Folding Chairs
- (1) Waste Basket

Total Charges: _____

Submit Your Completed Form

Once you have completed this form, please email it to Affordable Party Rentals using the email address and subject line provided below. Upon receipt of your form, Affordable Party Rentals will contact you with an invoice to finalize payment.

Email Address: apr.alfred@gmail.com

Email Subject Line: Renasant Convention Center - Tennessee Bridal & Wedding Expo

For questions or assistance, please feel free to reach out to info@acsshows.com.



Dear Exhibitor,

The Renasant Convention Center is happy to extend electrical and internet services for your booth. All these services can be ordered through our website, on our [Online Services Form](#). We do not accept orders over the phone or via email.

To place an order, you can simply click [HERE](#), or you can visit our website at www.renasantconventioncenter.com > Exhibit at an Event > Order Services Online. Click "Exhibitor Store" and select the appropriate event. Select the item and quantity of services you wish to receive. If you have not ordered through the online portal previously, you will be prompted to create a new account before checking out.

To receive advanced rates, your order must be placed a minimum of ten (10) calendar days prior to the first exhibitor move-in day. All payments, made through the online services form or on-site, must be made at the time of your order via credit card. We accept Visa, Mastercard, Discover, and American Express.

If you have any questions or need assistance placing your order, please do not hesitate to contact the event manager, Jennifer Cherep. Her contact information is listed below. We look forward to servicing you!

Jennifer Cherep
Event Manager
Renasant Convention Center
255 N Main Street
Memphis, TN 38103

Direct: (901) 779-8596
Email: jcherep@memphisrcc.com



EXHIBITOR FOOD SAMPLING PERMISSION FORM

THE RK GROUP
RENASANT CONVENTION CENTER

I _____ (Exhibitor, Company Representative), of _____
(Exhibiting Company) request to serve samples of _____ (Brand Name Product
of Items(s) to be Sampled) in my Exhibit Booth _____ (Assigned Booth Number.)

By signing this document, I understand that all food and beverage sampling must be pre-approved by the exclusive caterer at the Renasant Convention Center, The RK Group, at least two weeks prior to the date of the show and must comply with the food sampling requirements outlined below. All food and beverage samples must be given away and not sold by the Exhibitor.

You must comply with the following:

- Food Product Samples: Maximum 2 oz. (Individual Name Brand Products Only)
- Non-Alcoholic Samples: Maximum 4 oz. (Individual Name Brand Products Only)
- Exhibitors must produce the food/beverages they are sampling as part of their business. Any samples being used for traffic promotion, such as cookies, popcorn, coffee, bottled water, etc., must be purchased through the venue.
 - Example: A DJ would have to purchase cookies through the venue if they wanted to use them for traffic promotion. Where as a baker can sample cookies because that is the business they are advertising. The baker doesn't need to purchase cookies in this example.
- Alcohol sampling: Alcohol sampling is limited to the following:
 - Beer - 2 oz | Liquor - .5 oz | Wine -.5 oz | Spirits - .5 oz
 - Exhibitors sampling alcohol must hire bartending staff (\$150 for 2-hours) from The RK Group.
 - Alcohol sampling cannot be used for traffic promotion. Exhibitors sampling must be the manufacturer, producer, or distributor of the alcohol.
 - Alcohol is not permitted to be sold onsite.
- Selling of product based on the Tennessee Food Freedom Act (TFFA) also known as TN Cottage Law
Allowed Foods: Home-based producers can sell a wide range of non-potentially hazardous foods, including: Baked goods like cookies, cakes, bread, and cupcakes Pantry items such as granola, jams, jellies, and dried herbs.

